

Financial support for SENSE Course Development

Proposal to the SENSE Board

August 26th, 2020

On behalf of the SENSE directorate

Marleen de Ruiter

SENSE strongly encourages its member institutes to collaborate and develop new PhD courses offered to the SENSE PhD students. To support the development of new courses and the collaboration between members, SENSE has allocated an annual fund of 20.000 euros for the next five years to support course development. If funds are not depleted in one year, they will be transferred to the next year. An overview of the existing courses can be found [here \(http://www.sense.nl/courses\)](http://www.sense.nl/courses). Applications are open to all SENSE member institutes.

Each proposal can apply for a maximum of 4.500 euro. This can be allocated to cover the costs of developing the course (this includes personnel costs). Applicants are expected to contribute teaching hours in-kind. Applicants may charge a fee for the course, but this can only be used to cover costs of accommodation and materials.

Proposal requirements

Submissions for funding need to meet the following requirements:

- Courses will need to be developed by members of at least two different SENSE member institutes;
- Courses need to run for at least two consecutive periods;
- Courses need to be open to all SENSE PhD students;
- Opening the course to an international audience is encouraged.

Submission and Review Process

Proposals for funding can be submitted throughout the year as long as there is budget available. Proposals will be reviewed bi-annually (May 31st and October 31st). The proposals will be reviewed by the review committee consisting of the SENSE Directorate (Prof. Philipp Pattberg, Johan Feenstra and Dr. Marleen de Ruiter), the chair of the SENSE Education Committee (Dr. Peter Vermeulen) and Dr. Kate Negacz.

Proposals need to show how they meet the requirements, include a budget overview explaining the allocation of the funds, and provide an outline of the course detailing the course content and the role of the involved SENSE members.

Schedule

A budget of 10.000 euros will be made available bi-annually starting January 1st, 2021. This funding programme runs until December 31st, 2026. The bi-annual application deadlines are on May 31st and October 31st. The review committee will announce the funded proposals no later than June 30th.

SENSE Course Development Proposal Template

Title of the course:

Name and chair groups of the coordinating lecturing team*

**the lecturers that will determine the course content.*

Name 1: Chair group:

Name 2: Chair group:

Name 3: Chair groups

Add more names if required

Course description

Max 750 words. Include content of the lectures, overall learning goal, examination, reading material.

Indicate the target audience

National/ international PhD candidates working on XXX topics.

Learning goals of the course

List 3-6 main learning goals for the course

Location of course

Indicate whether the course is to be organized off campus (i.e., including accommodation off campus), on campus, purely online, or a blend of online/and physical meetings (in this case, indicate where the physical parts are meant to be held)

ECTs

Indicate the number of ECTS of the course

Time and duration of the course

Indicate how long the course is and how long it will last

Briefly indicate and explain how the course is multi-, inter- and/or transdisciplinary

(max 100 words)

Connection to SENSE mission

(100 word max).

COVID considerations

In case restrictions are in place at the time of the course, what is the alternative/ plan B?
Elaborate on the blended learning principles.

Requested budget

Amount of requested budget (max. €4.500)

Proposed budget use

What is the budget for (compensating staff time, new hiring (and at what level) etc.)

Send the form to m.c.de.ruiter@vu.nl, with the title: SENSE PhD course call 2021